

Government of the People's Republic of Bangladesh
Posts & Telecommunication Division
Bangladesh Communication Satellite Company Limited
Dhaka-1000

Request for Expressions of Interest For Selection of Consulting Firm (Time - based)

EOI Ref. No. BCSC/MD-4/AV/2017-93

Date: 08-11-2017

01.	Ministry/Division:	Ministry of Posts, Telecommunication & Information Technology, Post & Telecommunication Division.
02.	Agency:	Ministry's Own
03.	Procuring Entity Name:	Bangladesh Communication Satellite Company Limited
04.	Procuring Entity Code:	N/A
05.	Procuring Entity District:	Dhaka
06.	Expression of Interest for Selection of:	Consultancy Firm
07.	Title of Service:	To Prepare and Supply an Audio-Visual Documentary on Bangabandhu Satellite – 1.
08.	EOI Ref. No.:	BCSCL/MD-4/AV/2017-93
09.	Date:	08-11-2017
10.	Procurement Sub-Method:	Quality-Cost Based Selection (QCBS)
11.	Budget and Source of Funds:	Company's Own Fund.
12.	Development Partners:	N/A
13.	Project/Programme Name:	N/A
14.	EOI Closing Date and Time:	22-11-2017, 5:00 PM
15.	Brief Description of Assignment:	<ul style="list-style-type: none"> Preparing an "Audio-Visual Documentation on Bangabandhu Satellite - 1". Accumulate all the footages of Bangabandhu Satellite – 1 manufacturing stages, various review meetings and major activities held during the implementation Phases of Bangabandhu Satellite - 1. To record all details of engineering and civil construction activities including texts, maps, diagrams, charts etc. at Gazipur & Betbunia. Prepare a draft Script and Voice over Bangla and English with subtitle in English and finalize it after consultation with BCSC. Develop a storyboard for the documentary prior to the shooting and finalize it after consultation with BCSC. Aerial shots of the Ground Stations in Gazipur, Betbunia showing the progress of work and various equipment installation phases. Editing, music, animation and processing of data. Conduct interviews with VIPs, Officials (local/foreign) related to Bangabandhu satellite - 1 and other relevant Govt. high officials. <p>Final outputs (deliverables)</p> <p>Phase - 1</p> <ul style="list-style-type: none"> Minimum 15 minutes documentary both in Bangla and English language with subtitles in English and with unique background music using a random SpaceX, Falcon 9 launch footage supplied by BCSC. A shorter 5 minutes version of the same documentary in English with highlights and key messages. All still photos captured during the shooting. Master copy of the final documentary both in Bangla and English. All Raw Video Footages in 4K & HD. <p>Phase - 2</p> <ul style="list-style-type: none"> Minimum 15 minutes documentary both in Bangla and English language with subtitles in English and with unique background music using original launch footage of Bangabandhu Satellite - 1. A shorter 5 minutes version of the same documentary in English with highlights and key messages. All still photos captured during the shooting. Master copy of the final documentary both in Bangla and English. All Raw Video Footages in 4K & HD. <p>[The above requirements for Phase 1 & 2 may be reviewed by the Procuring Entity before final contract signing.]</p>

16.	Qualification & Experience Required:		<ul style="list-style-type: none"> The firm shall have 12 (Twelve) years of experience in making audio video documentary. The firm shall have the experience of shooting audio-visual documentary and/ or fiction in abroad. The firm shall have high end facilities and experienced professionals of making audio-visual documentation. The Consultancy firm shall have the legal capacity to enter into the contract. The Consultancy firm shall not be under a declaration of ineligibility for corrupt, fraudulent, collusive or coercive practices. The Consultancy firm is not insolvent, in receivership, bankrupt or being wound up, their business activities have not been suspended, and he is not the subject of legal proceedings for any of the foregoing. The Consultancy firm has fulfilled its obligations to pay taxes and social security contributions under the relevant national laws and regulations. Consultants have an obligation to disclose any situation of actual or potential conflict of interest that impacts on their capacity to serve the best interest of their Client, or that may reasonably be perceived as having this effect. Failure to disclose such situations may lead to the disqualification of the Consultant or the termination of its Contract. 		
17.	Other Details (if applicable):		<p>The Consultancy Firm shall be capable of complying the conditions as mentioned below:</p> <ol style="list-style-type: none"> The Video format shall be MPEG-4/AVI & the image format shall be in JPEG format and the resolution shall be 1920x1080 (1080p) or higher and compliant with the industry standard. All provided video footage will be in 4K & HD version. Program material should be produced using high quality professional broadcast equipments. Facilities used for production shall be of industry standard. Post-production must have facilities of: <ul style="list-style-type: none"> Video editing. Writing/ Recording and editing of sound track. Adding Special visual effects. Sound Design with mixing equipments. Color correction facility. The audio-visual material will be archived in digital form or hard disks in uncompressed and broadcast quality. The firm shall own 3D Effects module. The firm shall have a full set of accessories including a range of 4K lenses for the 4K cameras, a tripod, portable and camera lighting with filters, sound mixer and monitoring, microphones (radio, boom, clip and gun), sufficient reserve batteries and chargers and standard accessories. The firm shall have the capability of using proper visual effects & animations in the documentary. The documentary shall be legal & copyright protected. The concept should have to be unique. 		
18.	Association with foreign firms is:		Not Applicable		
	Ref No.	Phasing of Services	Location	Indicative Start Date	Indicative Completion Date
	BCSCL/MD-4/AV/2017-93	Phase - 1 Phase - 2	Dhaka	5/12/2017	Phase 1 : 30/01/2018 Phase 2 : Bangabandhu Satellite-1 Launch + 7 Days
19.	Name of Official Inviting EOI:		Mr. Md. Saiful Islam		
20.	Designation of Official Inviting EOI:		Managing Director		
21.	Address of Official Inviting EOI:		Interested firms will apply to the address mentioned below: Ministry of Posts, Telecommunication and Information Technology, Building no. 7 (4 th floor) Room no. 409, Bangladesh Secretariat.		
22.	Contact details of Official Inviting EOI:		Phone: 88-02-9511113, E-mail: saiful@bcscl.com.bd		

Md. Saiful Islam
Managing Director (Additional Secretary)
Bangladesh Communication Satellite Company Limited